



### SECTION 3 PARENT/GUARDIAN INFORMATION

Parent/ Guardian's Name																				
Relationship																				
Occupation																				
Company Name and Address																				
													Postcode							
Telephone/Mobile									Email											

### SECTION 4 ACADEMIC/PERSONAL QUALIFICATIONS

Please list all School / College / Professional qualification that you have taken and their results.

Year of Examination	Name of Examination	Name of School/College	Results
<b>NATA SCORE</b>		<b>Of 200</b>	

### SECTION 5 FEES

- 5.1 An application fee of Rs. 10000 must accompany all applications.
- 5.2 All fees must be paid within 7 days of the commencement date of the each new session. Please do not send cash payments through post.
- 5.3 Cheques should be made in favour of **Dignity College of Architecture**
- 5.4 A nominal surcharge on course fees will be levied on late payment.
- 5.5 Registration fees are not transferable, refundable and cannot be deferred.
- 5.6 Failure to settle any fees within the prescribed period may result in exclusion from the College's Register
- 5.7 Any returned cheque will be treated under the category of non-payment of fees.

## SECTION 6 TERMS AND CONDITIONS

### Withdrawal

- 6.1 Students must inform the Registrar in writing if they are withdrawing from a course of study.
- 6.2 Notice of withdrawal must be given one month prior to the commencement of the new session for a refund of course fee to be considered. The administrative charge for this is Rs 5000.
- 6.3 Please note that in the event of a student failing to complete a course of study, the College is not obliged to return any part of the fees paid by or on behalf of the student.

### Rules and Regulations

- 6.4 All students must abide by the College Rules and Regulations. Failure to do so may result in expulsion or suspension.
- 6.5 Any criminal activities on the College premises will be reported to the relevant authorities. Smoking, use of alcohol or other illegal activities will be considered as serious crime.
- 6.6 The College and its management will not be held responsible for any damages, losses or injuries arising from the course of studentship with the College.
- 6.7 The Disciplinary Board has the authority to suspend or/and expel any student behaving in a manner that affects the good name and security of its staff and students.
- 6.8 It is compulsory to have more than 70% Attendance in a semester for eligibility to take examination.
- 6.9 The College reserves the right to revise the College Rules and regulations without prior notice.

## SECTION 7 UNDERTAKING

I confirm that, to the best of our knowledge, the information given in this form is correct and complete.

**I Hereby declare that I have gone through the rules and regulations carefully and assure the management that I will abide by all the rules, regulations and conditions of the college.**

Applicant's Signature

Date

Parent/Guardian's Signature

Date

Please attach the following when you submit your application

1. Completed Application Form
2. Registration Fee of Rs 10000. Cheques should be payable to: **Dignity College of Architecture**
3. 1 original copy of Academic Results  
3 photo-copies of the same
4. Transfer Certificate from the past academic institution
5. Migration Certificate (If Applicable)
6. 4 Passport Size Photographs
7. NATA Scorecard
8. Portfolio consisting Original Artwork (If Applicable)
9. Medical Fitness Certificate

Check List	For Office Use

FOR OFFICE USE ONLY

Application  Accepted  Rejected

Year Semester

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Conditions \_\_\_\_\_

Exemptions \_\_\_\_\_

Remarks \_\_\_\_\_

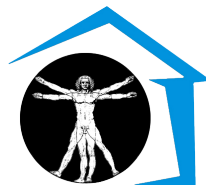
Enrolled by \_\_\_\_\_

(Name in Full)

\_\_\_\_\_

(Date)

Please send the complete form to:



**Dignity College of Architecture**

NH 6, Anjora, Durg (CG) | www.dignitycollege.com | Tel: 0788-2623442